

Milford Hall



*P*hampagne wishes & caviar dreams

Four Wedding at Milford Hall



As soon as you walk through the hotel's front door you'll know that you made the right choice for your Civil Marriage or Wedding. No matter how large or small an occasion you are planning, you can be safe in the knowledge that our professional team of experts can take care of everything on your behalf. Our aim is to ensure that your special day will be a perfect and memorable occasion to be cherished and remembered for many years to come!



The Milford Hall Hotel has been in the ownership of the Hughes family since 1998. Their wealth of experience in the hotel industry ensure that the hotel is constantly striving to offer the best of everything to you.



Originally a Georgian Mansion House, the Milford Hall Hotel is now a well established, highly rated, family owned hotel in the beautiful cathedral city of Salisbury. As a licensed wedding venue, the hotel is proud to offer a complete package for your wedding as well as top class accommodation for you and your guests.

Exclusive use of the Milford Hall can be arranged for any couples wanting a two-day wedding package. Full details are available on request.





The Drawing Room

The Drawing Room is the perfect setting for your Civil Ceremony if you intend to have a maximum of 60 guests (50 seated and 10 standing). It is an elegantly decorated room in the original Georgian Mansion House with French windows that lead onto the terrace and garden area where your guests can gather for drinks and photographs.

Details of room hire charges can be found in the separate Wedding Rates Card.



The Fonthill Room

The Fonthill Room is ideal for an intimate wedding breakfast for up to 18 people. Elaborately decorated and elegantly lit, this really is a beautiful room for such a special occasion.

This room is licensed for Civil Ceremonies with up to 24 guests.

Details of room hire charges can be found in the separate Wedding Rates Card.



The Alderman Room

Our largest function room, the Alderman Room, was extended and refurbished in 2008 and can now accommodate up to 120 guests for a seated reception and 150 guests for an evening party.

Licensed for Civil Ceremonies of 100 guests, the Alderman Room offers every Bride her very own “red carpet moment”. This room is air-conditioned for your comfort and also has its own private bar facilities and a dance floor, so with the lights toned down, you’ll have just the right atmosphere for your evening party.

Details of room hire charges can be found in the separate Wedding Rates Card.



Planning your Wedding & Reception

Organising your wedding should be an enjoyable and stress-free experience and once you have chosen the Milford Hall, there are various aspects of your day to be considered. We will do our utmost to guide, advise and help you plan what will, undoubtedly be one of the most exciting and important days of your life!

It is vital to us that we have the opportunity to sit down with you to discuss your exact requirements in detail, as this will enable us to prepare a written Rough Estimate of Costs for your approval.



For Civil Marriages

As soon as you have made provisional arrangements for your marriage to take place at Milford Hall, you should contact Salisbury Registration Office. Please telephone (01225) 713007 for an appointment.

Without the presence of a Registrar there can be no marriage and any arrangements for the use of the premises depend entirely on their availability. It is, therefore, essential that you make an advance booking with the Registrar for his/her attendance at your proposed marriage as soon as a booking can be accepted. A fee for this attendance will be payable before the ceremony.

You will also have to give a Notice of Marriage to the Superintendent Registrar(s) of the District(s) in which you live. This Notice must be given by each of you but is valid for twelve months. You should both therefore attend the Registrar Office where you live as soon as possible after Notice can be given. You will need to make an appointment to give notice.

When Notice is given in a different registration district from the one where the marriage is taking place, you will have to collect the authority before the ceremony and ensure that it is delivered to the Registrar who is to attend the ceremony.

You should be advised that only a civil, non-religious ceremony can be permitted by the Superintendent Registrar. Any music, reading, words or performance that forms part of the ceremony must be secular. The content of the ceremony must be agreed in advance.





Welcome Drinks & Bar

It is a nice touch to offer your guests a “welcome drink” when they arrive at your reception or immediately following your Civil Marriage. The most popular choices are Bucks Fizz, Mulled Wine, Pimms, Fruit Punch, Non-alcoholic Fruit Punch, Kir or Kir Royale, but please let us know if you have something else in mind. Drinks packages are available and detailed in our Wedding Rates Card.

The bar can be run in several ways according to your preference. You may like to keep it strictly cash only or you may decide to have an account bar to a specified limit before then changing to cash only. Some wedding parties like to have an account bar for soft drinks only - this accommodates any guests who are not partaking of wine during the meal. We are happy to run the bar accordingly to your specific instructions and will adhere to it unless authorised by you to change it.



Evening Reception

If you are inviting extra friends to join you for the evening, you will probably want to arrange a disco, singer(s), fun casino or some other form of entertainment. We recommend that you use the services of our “in house” disco company but if you prefer to make alternative arrangements, you must ensure that the act has been approved by Milford Hall before you confirm the booking. We have the right to refuse any act deemed unsuitable for the venue. We can also recommend a wide range of quality musicians and singers to you.

Please note that the music must finish at midnight. If you are not having any food in the evening, we reserve the right to charge our standard room hire fee. Details can be found in the separate Wedding Rates Card.

The hotel can provide a variety of party buffet food and a selection of ideas are featured in this brochure. If you have specific ideas of your own, please feel free to discuss them with us so that we can price them for you.



Colour Scheme

We are pleased to offer as standard, our table linen and napkins in plain white. However, should you prefer to have a coloured slip cloth and/or napkins, we can make arrangements on your behalf to hire these in. The cost for this will be included on your account. We can also recommend local suppliers of chair covers and coloured sashes if you would like to hire them to complete your theme. You will be asked to pay any external suppliers direct.



Food & Drink

As far as your reception is concerned, food and drink are generally considered to be the most important items! You can tailor a menu to suit your budget and requirements from the dishes shown in this brochure - the choice is yours! We ask that all your guests have the same meal, but obviously we are happy to cater for young children, vegetarian and any other special dietary requirements.

If you would like us to prepare place cards, menu cards and/or a seating plan, there is a nominal charge to cover the cost of the materials. You will find a selection of delicious menu ideas contained in this brochure.



Booking & Confirming

Once you have decided on the date for your wedding, it is then necessary to book the venue. We will be delighted to hold a provisional booking for up to 14 days with absolutely no financial obligation. To confirm we require your written confirmation together with a non-refundable deposit in the sum of £500. This guarantees that your booking is secure.

May we respectfully suggest that you also consider taking out a Wedding Insurance Policy to safeguard your special day. You can select your own policy or we can recommend a specific policy to you. You are under no obligation to do this, but it is recommended for your peace of mind - especially with larger weddings.



Responsibilities

Please remember that we hold you responsible for your guests' behaviour at all times during your wedding, reception and/or evening party.

Should any of your guests behave in a disruptive, destructive or aggressive manner, the Management reserve the right to insist that they leave the premises immediately.

Please note that any damage incurred will be charged to you.



Accommodation

We appreciate that some of your guests may have to travel a considerable distance to attend your wedding and we are delighted to be able to offer a special rate for any wishing to stay at Milford Hall. Obviously this offer is subject to availability and we would ask your guests to book with us direct, quoting your wedding at the time of booking to ensure they are given the correct rates (which include full English breakfast).

Milford Hall offers a total of 45 comfortable, spacious bedrooms including family rooms, interconnecting rooms, twins and doubles. Travel cots and Z-beds are also available on request. The Milford Hall does not allow dogs into the hotel apart from guide dogs.



For the Bride & Groom we offer a choice of two beautiful traditional rooms which are located in the Georgian Mansion part of the hotel. The Longford Room (top left) has a splendid half-tester bed and the Clarendon Room (bottom left) has a fabulous 4-poster bed with a superb spa bath and separate shower.

Our “Honeymoon Special” includes one of these two sumptuous rooms plus a Champagne breakfast served the following morning. Please ask for availability and prices.

Final Details

Once you are ready to discuss your requirements, we ask that you make an appointment with our Weddings & Events Manager within 4 weeks of booking. It is so important that we know exactly what you require of us and just as important for you to know the costs involved. It is at this stage that we like to send you a written Rough Estimate of Costs, based on the number of guests you estimate will attend. This is obviously subject to change, but it helps to give a good idea of what you will be spending.

Final numbers and details are required 14 days prior to your big day and these are the minimum numbers that you will be charged for.

We hope you have found our brochure helpful. However, should you have any questions or require any further information, please do not hesitate to contact our Wedding Co-ordinator immediately. We are here to make your day as special and as easy for you as we possibly can!



Wedding Belles Countdown ~ helping you to plan ahead and avoid any last minute panics!

As far in advance as possible, we recommend that you:-

- Ask Best Man/Bridesmaids and Ushers if they'll do the job.
- Book the Church, Registrar Office or Venue for your marriage
- Book the Reception venue
- Book the Balloon Decorator
- Book the Photographer/Videographer
- Book the Florist
- Book the Honeymoon
- Book somewhere to stay on your first night

Four months before, we recommend that you:-

- Write your Guest List. Decide on 'must have' & 'reserve' guests
- Choose Invitations and arrange printing (include an RSVP date)
- Buy or order the Wedding Dress and Bridesmaids' dresses
- Sort out what the Groom, Best Man and Ushers will be wearing
- Decide where to have your Wedding List and choose the gifts
- Decide on hymns and/or readings and Order of Service
- Confirm the banns with the Registrar – you will need various documents including your birth certificates
- Buy the Wedding Ring(s)
- Apply for a passport in your new name
- Have any inoculations you need for your Honeymoon destination. Leave it too late and you may feel rough on the day

Six weeks before :-

- Send out Invitations
- Make sure the Bridesmaids have all got the little extras such as socks/stockings, shoes and headwear.
- Choose a Bouquet
- Check through your address book to make sure that you haven't forgotten anyone important

Six weeks before (cont'd) :-

- Buy shoes to wear on the day and wear them around the house to make sure they don't rub
- Book two hair appointments – one for 4 weeks before for a trim and one for the day
- Arrange accommodation for out-of-town guests
- Buy an ample supply of Thank You cards and stamps

Two weeks before :-

- Agree food and drink with the caterers
- Check the Guest List against replies
- Chase up any guests who have not responded to your invitation
- Make a list of all the people and things you want in photographs

One week before :-

- Arrange the rehearsal (if Church wedding) or make final arrangements with Registrars
- For a Civil Marriage at a venue, ensure you have given them your final guest list, seating plan and details of the music you require for your ceremony

And finally :-

- Spoil yourself with a massage, pedicure, spray tan and French manicure a day or two before the wedding and relax!
- Remember to smile and enjoy every moment of your Special Day now that it has arrived!



Starters ~ Please choose one starter for all guests

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|------|---|------|---|
| ST1 | Cream of Leek & Sweet Potato Soup | ST2 | Tomato & Basil Soup |
| ST3 | Seasonal Vegetable & fresh Herb Soup | ST4 | Salmon Gravalax - Dill & Lemon Dressing |
| ST5 | Fan of Melon with Mulled Port Berries | ST6 | Prawn & Crab Salad with Tarragon Mayonnaise |
| ST7 | Chicken Liver Terrine - Brandy & Rosemary | ST8 | Avocado filled with Prawns Marie Rose |
| ST9 | Melon Rose with a Mango Sorbet | ST10 | Smoked Fillet of Trout with Horseradish |
| ST11 | Chicken & Smoked Bacon Salad | ST12 | Vine Tomato, Spinach & Mozzarella Tart |

Main Courses ~ Please choose one main course plus a vegetarian option if required



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|------|---|
| MC1 | Roast Norfolk Turkey with all the trimmings |
| MC2 | Roast Sirloin of Beef with Yorkshire Pudding and a Red Wine Jûs |
| MC3 | Honey Roast of Pork with a Cranberry Apple & Port Jûs |
| MC4 | Marinated Lamb Shank with minted Mash |
| MC5 | Grilled Salmon with a Chorizo & Basil Crust - Seafood Sauce |
| MC6 | Swordfish Steak with Mussel, Lime & Dill Butter |
| MC7 | Sautéed Chicken Breast with Tomatoes, Mozzarella & Pesto |
| MC8 | Steamed Breast of Chicken filled with Asparagus on a Port & Chive Jûs |
| MC9 | Braised Gammon with a panache of Red Onion, Leeks & Peach |
| MC10 | Collops of Pork with Field Mushrooms on a Madeira Sauce |
| VG1 | Moroccan Style Aubergine Wellington with Mint Raita (v) |
| VG2 | Wild Mushroom, Rosemary & Parmesan Risotto (v) |



Desserts ~ Please choose one dessert for all guests

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|-----|---|------|--|
| DT1 | Fruit Salad laced with Champagne | DT2 | Bitter Chocolate Tart with Coffee Bean Syrup |
| DT3 | Fresh Strawberries & Coconut Ice Cream | DT4 | Praline & Raspberry Cheesecake |
| DT5 | Iced Chocolate Terrine & Blackcurrant Syrup | DT6 | Apple & Sultana Strudel - Crème Anglaise |
| DT7 | Rich Chocolate Truffe - Mango Sauce | DT8 | Fresh Raspberry Mousse - Shortbread Biscuits |
| DT9 | Strawberry Mille Feuille | DT10 | Cheese Plate with Celery & Grapes |

Freshly brewed Coffee or Tea ~ Served with home made Petit Fours



Wedding Evening Party Buffet

Platters of sandwiches with a variety of fillings in brown & white bread
 Vol au Vents with an assortment of fillings
 Cheese & Pineapple on sticks
 Cocktail Sausage Rolls
 Salted Nuts & Crisps

Additional items can be added to the Wedding Evening Party Buffet from the following selection:-

Breaded Chicken Drumsticks	Meat/Vegetable Samosas
Dim Sums	Goujons of Plaice
Mustard & Honey Sausage Kebabs	Crab Claws
Mini Cheese & Onion Quiche	Chinese Chicken Wings
Marinated Pork Ribs with BBQ Sauce	Crudities & Dips
Tuna, Pineapple & Red Onion Kebabs	Chicken Satay
Onion Bhajis	Tandoori Prawn Skewers
Mini Chocolate Brownies	Mini Fruit Tartlets
Plain Fruit Skewers	Chocolate Dipped Fruit Platter
Bite Size Chocolate Truffe	



Hog Roast ~ Available for a minimum of 100 guests

Succulent spit roasted pig



Served with

- * large floured baps
- * apple sauce & stuffing
- * mixed leaf salad
- * potato salad
- * cheese & red onion coleslaw

Additional salads and/or desserts can also be provided with the Hog Roast option





Optional Carved Buffet Starters ~ Please choose one starter for all guests

- CB1 Prawn & Crab Salad with a Seafood Mayonnaise & fresh Chives
- CB2 Chef's Seasonal Vegetable & fresh Herb Soup
- CB3 Chicken Liver Terrine with Brandy & Rosemary
- CB4 Melon Rose filled with a fruit Sorbet and set on a minted Mango Coulis

Carved Buffet

A SELECTION OF CARVED & DRESSED MEATS:-

- ~ *Roast Sirloin of Beef*
- ~ *Honey & Ginger Glazed Ham*
- ~ *Norfolk Turkey*
- ~ *Poached & Dressed Salmon*

SALADS:-

- Beefsteak Tomato with Red Onion & Basil
- Celeriac Celery & Fennel with Walnuts & Redcurrants
- Tabouleh Bulgur Wheat, Lemon, Tomato, Mint, Sweetcorn & Cucumber
- Mediterranean Vegetable Pasta Salad
- Mixed Leaves with a Lime Dressing
- Home Made Coleslaw

Served with a choice of Hot New Potatoes with fresh Basil & Mint or Potato Salad with Tarragon & cracked black pepper plus home made bread rolls.

Desserts ~ Please select your dessert(s) from the main list on previous page

Freshly brewed Coffee or Tea ~ Served with home made Petit Fours





Terms & Conditions

1. The precise number of persons attending should be notified to the hotel not later than 48 hours prior to the wedding/function and this number will be the minimum number of persons charged for.
2. Final details of all menus, wines and table plans shall be agreed no later than 14 days prior to the wedding/function.
3. A non-refundable deposit of £500 will be required at the time of booking.
4. 95% of the wedding/function account must be paid for six weeks prior to the wedding/function by cash, credit card or a certified cheque.
5. Room hire for a daytime wedding will not be charged provided the number of daytime guests attending exceeds 75. If your guest list is lower than minimum this charge applies. Hire charges are shown on a separate sheet with this brochure.
6. The hotel does not allow any food or beverages to be brought into the premises for consumption with the exception of wedding cakes.
7. A discretionary 10% service charge may be added to the Wedding Breakfast chosen on all functions requiring a silver service meal.
8. All prices quoted include VAT at the current rate.
9. It is preferred that functions requiring the services of a disc jockey hire as recommended by the hotel. We will accept live solo or duo performers but not bands with drums.
10. The booking will only be confirmed on receipt of a deposit. This is due 14 days after provisional booking.
11. All menu prices can be guaranteed three months prior to the function, an up-to-date price list is enclosed with this brochure.
12. Children from 5 years to 12 years are charged at ½ adult price. An alternative Children's Menu is available on request.
13. Cancellation up to 3 months prior to the booked date will result in a charge calculated on 50% of the estimated cost of the function.





The Organza Room

At The Organza Room we are dedicated to helping you find that perfect dress for your wedding day, with lots of hints, ideas and fittings along the way! Out of hours appointments can be made to suit your busy schedule.

Walk into our shop and you will find a totally professional, friendly, relaxed atmosphere in which to browse and select your wedding gown and accessories. Designers include Mori Lee & 'Unforgettable' by Bonny Gowns. We even have a menswear section you can order from which includes fabulous Page Boy suits!

Contact : Carmel Carter
Telephone : (01980) 677325
Email : carmel@organzaroom.co.uk

www.organzaroom.co.uk



Regent Tailoring

Made to measure tailors for ladies and gentlemen. Combining our knowledge, experience and passion for design we can tailor the perfect suit for your special day.

Regent Tailoring is renowned for the versatility of their suit designs, so whether you are getting married on the beaches of the Caribbean or in Westminster Abbey, we can provide the perfect answer - whatever your wedding plans may be. Visit our showroom by appointment only.

Contact : Jason Regent
Telephone : (01722) 335151
Email : suits@regenttailoring.co.uk

www.regenttailoring.co.uk



Silver Lady Hire

Established since 1985 Silver Lady Hire is a well reputed family run business providing high quality wedding cars.

We offer a luxurious & professional full chauffeur service for an effortless & stylish arrival on your special day. We are based in Andover and regularly cover most of Hampshire and Wiltshire. We offer a range of nine elegant vehicles to suit all occasions and styles and we are proud to say our vehicles have been through the gates of Buckingham Palace.

Contact : David Aylward
Telephone : (01264) 710292

www.silverladyhire.co.uk



Professional Wedding Photography

On Location Events offer an individual and personal service, tailor made to suit every style and size of wedding.

With a warm, professional, friendly approach, we capture a mix of traditional, contemporary and candid shots throughout your wedding day with two photographers.

Contact : Mr Kit Fanner

Telephone : (01722) 711088

Email : kit@onlocationevents.co.uk

www.onlocationevents.co.uk



Fabulous Flowers

Specialising in individual hand tied bouquets and beautiful wedding flowers; Christine understands and appreciates the needs of all her customers. As an independent florist, she is uniquely positioned to react swiftly and positively to your requirements and can deliver to the Salisbury area.

Contact Christine today and see how competitive her prices can be!

Contact : Christine Capper

Telephone : 07931 632578

Email : christine@fabulousflowers.co.uk



Lucie Mia's Cakes ~ Wedding & Celebration Cakes

Lucie Mia's Cakes is a family run business based in Alderholt, Fordingbridge, supplying stunning handmade wedding, birthday, christening, anniversary, novelty cakes and character cakes as well as a wide range of individual mini and cup cakes. We deliver to Hampshire, Dorset and Wiltshire.

Contact : Greta and Lucie Smith

Telephone : (01425) 655652

Email : enquiry@luciemiascakes.com

www.luciemiascakes.com



A&B Crafts

We offer a wide range of beautiful hand made wedding and occasion stationery to suit all budgets. Ready designed or bespoke. From Save the Date cards to Thank You cards, we can design all your stationery to match your individual colours and themes.

If you already have your invitations done, then we will try our best to match your design if you require table plan, place cards and other items.

Contact : Ann or Becky
Telephone : (01264) 395424
Email : abcrafts@ntlworld.com

www.abcrafts-online.co.uk



Tip Top Balloons

We are a family run full time balloon decor business and our aim is to supply you with the very best balloon decor. From simple floating bouquets to magnificent sculptures, arches, swirls and hearts, we can provide decor to suit both your needs and your budget.

Our dedicated team include, NABAS approved balloon decorators and Certified Balloon Artists. These qualifications guarantee our clients receive the very best décor for their wedding.

Contact : Dave Stanbridge
Telephone : (01264) 359988
Email : dave@tiptopballoons.co.uk

www.tiptopballoons.co.uk



Dusk 2 Dawn Discos

My mobile disco company has been in business for 15 years, with a proven track record. My experience has brought our customers immense pleasure over the years.

There is never a function or event that is identical. All of our functions are specially tailored to meet the expectations of all our customers, as each has individual needs. We cater for you all!

Contact : Barry or Hannah
Telephone : 0800 313 4515 07774 216469
Email : info@dusk2dawn.uk.com

www.mobilediscosalisbury.co.uk



Suzie's Invites ~ INCLUDING CHAIR COVERS & SASHES

Dress your wedding venue to perfection with our high quality hired items including chair covers, sashes, table centrepieces, bay trees plus venue styling, which can all be contrasted with your chosen colours and themes.

Priding ourselves on our one to one personal service, we understand that each and every event is unique and with our passionate commitment we will leave you with forever lasting memories of your special day

Contact : Sue Allen

Telephone : (01980) 653666 or 07957 316031

Email : sue.allen14@btinternet.com

www.suziesinvites.co.uk



Chocolate Fountain Hire

Since 2004, we have attended hundreds of events including wedding receptions, corporate dinners, Asian weddings, celebrity parties and birthday celebrations. This gives us confidence in providing you with a professional and reliable service. Our aim is to make your chocolate fountain hire experience enjoyable and fun.

We understand how to amuse your guests with an interactive display and we are always there to capture the frivolity on our digital camera! We are open 7 days a week to answer your calls and to attend events of every kind.

Contact : Matt & Louise

Telephone : 07769 200713

Email : info@chocolatefountainhire.com

www.chocolatefountainhire.com



Funtasia Entertainment Ltd

Our portable photo booths are a unique way to capture the spirit of your wedding party or celebrations. No photographer is required thanks to the booths automated system which utilises state of the art photographic equipment with simple on screen user instruction.

We can even customise the prints to include a special message from you, a specific colour scheme or graphics.

Contact : Russell or Louise

Telephone : (01935) 414 393

Email : info@funtasiaentertainment.co.uk

www.funtasiaentertainment.co.uk